

Operating Rules and Regulations of Geneva International Airport

Dated 31 May 2001

(Entry into force: 1 June 2001)

[The French text is authentic]

The board of directors of Geneva International Airport, in view of Articles 4, Paragraph 1, 36, 36a, 36c and 36d of the Federal Aviation Act (LA), dated 21 December 1948;
In view of Articles 11 *et seq.* of the Federal Act on Environmental Protection (LPE), dated 7 October 1983;
In view of the Ordinance on Aviation (OSAv), dated 14 November 1973;
In view of the Ordinance on the Aeronautical Infrastructure (OSIA), dated 23 November 1994;
In view of the Geneva International Airport Act (LAIG) of the Canton of Geneva, as amended on 6 April 2001;
In view of the Federal Concession for the Operation of Geneva International Airport, dated 31 May 2001;
In accordance with the role and the function of the airport as defined in the Federal Planning of Aeronautical Infrastructure (Plan sectoriel de l'infrastructure aéronautique - PSIA), hereby rules:

Chapter I General provisions

Art. 1 Scope of Application and Definitions

¹ The present Operating Rules and Regulations shall govern all the operational and other activities carried out on the airport which is run by Geneva International Airport (Aéroport International de Genève, AIG), hereinafter referred to as 'the Operator'.

² The technical terms or expressions used in the present Operating Rules and Regulations and the appendices thereto are defined in the Federal Legislation on Aviation.

³ The airport perimeter is based in the Federal Planning of Aeronautical Infrastructure (PSIA), as approved by the Federal Council.

Art. 2 Opening of the Airport: Public Use and Increased Use

¹ The airport shall be open for normal use by all aircraft authorised for operating in internal or international traffic, as defined and meant by the Federal provisions and the Annexes to the Convention relating to International Civil Aviation declared to be directly applicable by the Federal Council in accordance with Article 6a of the Federal Aviation Act.

² The Operator shall reserve the right to limit or exclude certain types of aircraft or movements or certain kinds of traffic for safety or operational reasons or on grounds of environmental protection.

³ The Operator shall rule on requests for the right of increased use of the airport either for flight crew training purposes (Article 27 Paragr. 2 OSAv) or as the home base of a commercial transport enterprise based in Switzerland (Article 103 Paragr. 1 Letter h OSAv).

Art. 3 Order of Priority

¹ The use of the airport by aircraft shall take place according to the following order of priority:

- a) Scheduled airline flights;

- b) Series of non-scheduled charter flights;
- c) Other commercial IFR flights;
- d) Non-commercial IFR flights;
- e) Commercial VFR flights;
- f) Non-commercial VFR flights;
- g) Schooling or training flights.

² The following are not subject to this order of priority:

- a) Emergency landings;
- b) Search, rescue and police flights;
- c) Urgent medical flights;
- d) Flights by State aircraft;
- e) Flights requested by the Federal Office of Civil Aviation (hereinafter referred to as 'the Office').

³ As far as they are applicable in Switzerland, the rules of European Law governing air carrier access and slot allocation are reserved.

Art. 4 Opening Hours and Night Flights

¹ The airport is open permanently subject to night flight restrictions.

² The provisions of Articles 39 and 39a OSIA govern the night restrictions period. These provisions are supplemented by the rules hereinafter:

- a) Any planned commercial movement between 22.00 and 06.00 (landing or takeoff) shall be subject to the prior approval of the operator either within the schedule coordination framework or on a case by case basis;
- b) Airport tariffs within the meaning of Article 14 Paragraph 1 of the present Operating Rules and Regulations can be adjusted according to the period of use of the airport. Certain tariffs could therefore be increased for any movement carried out during the night and the additional revenues generated shall be assigned to the airport's Environment Fund.

³ The Operator shall keep statistics of night flights and make a report to the Consultative Commission for Action to Control Air Traffic Nuisances.

Art. 5 Approach and Takeoff Procedures and Other Rules Governing the Use of the Airport by Aircraft

¹ Approach and takeoff procedures as well as the rules governing the use of movement areas (manoeuvre area and apron), shall be set in line with air traffic safety and fluidity of air traffic, the order of priority in Article 3 of the present rules and the flight performance of the aircraft, while taking account the requirements for land use planning, as well as those for protecting nature, the environment and the countryside.

² The above-mentioned procedures and rules shall be laid down by the Operator after consultation with the Air Traffic Control Services and the Consultative Commission for Action to Control Air Traffic Nuisance. Upon approval by the Office, these procedures and rules shall be published in the AIP-Switzerland and shall be considered as an integral part of the present Operating Rules and Regulations.

Art. 6 Environmental Management System

¹ In accordance with the environmental protection objectives and the ecological assessment required by the Geneva International Airport Act of the Canton of Geneva, the Operator shall implement an Environmental Management System (EMS), whose objectives are laid down in agreement with the Consultative Commission for Action to Control Air Traffic Nuisances.

² The Operator shall have its Environmental Management System certified to the ISO 14001 Standard.

Chapter II Organisation of the Airport

Art. 7 General Information

The Geneva International Airport Act of the Canton of Geneva fixes the general organisation of the airport and the powers the Operator's management bodies.

Art. 8 Head of Aerodrome

¹ The person responsible for the Airport within the meaning of Article 8 OSIA is the General Manager of Geneva International Airport. His rights and obligations as well as the tasks entrusted to him are recorded in the *Specifications for Heads of Aerodromes* drawn up by the Office.

² The General Manager shall draw up an organisation chart which shall include at least the following services:

- a) Operations: airport police, ground traffic and apron control; obstacle clearance monitoring;
- b) Technical operation apt to ensure that the airport is available for public aviation;
- c) Safety: fire fighting, help in the event of accident and paramedical assistance;
- d) Security: control of passengers, their baggage and merchandise, as well as access to the airport enclosure;
- e) Environmental protection;
- f) Administration, finance, marketing, IT and other general services.

³ The organisation chart shall be periodically updated; it shall be communicated to the Office for information.

Art. 9 Main Operating Tasks

In accordance with the obligations of the operating concession, the Operator shall assume, in particular, the following tasks:

- a) Operational tasks:
 - create and maintain the technical organisation necessary for the orderly operation of the airport;
 - maintain and adapt the movement area, installations and buildings recognised as necessary for the proper operation of the airport;
 - define future operational needs and plan adaptations of the airport infrastructures;
 - maintain the obstacle clearance requirements according to the airport's safety zones plan;
 - set the procedures and rules for ground traffic and aircraft parking;
 - regulate access of people and vehicles to the movement area and other zones in the protected airport enclosure;
 - participate in the special security measures imposed on the airport in accordance with Articles 100bis LA, and Articles 122a to 122e OSAv;
 - take all the necessary operational measures in the event of an aviation accident or incident or during any other disturbance airport operations;
 - ensure the availability and supply of the various ground handling services in line with the conditions set in Article 10 of the present Operating Rules and Regulations;
 - assume other tasks set out in the Specifications for Heads of Aerodrome;
- b) Administrative, financial or police tasks:
 - create and maintain the administrative and financial organisation necessary for the orderly operation of the airport;
 - collect and provide raw data for the official air traffic statistics, in accordance with the instructions of the Office;
 - to assume other tasks appearing in the Specifications for Heads of Aerodrome.

Art. 10 Ground Handling

¹ The Operator can entrust to qualified concessionaries the various ground handling services to third parties (administrative assistance, passengers, baggage, freight and mail, runway operations, aircraft cleaning and servicing, fuelling with fuel and oil, line maintenance, flight operations and crew administration, surface transport and catering services).

² As far as it is applicable in Switzerland, European Law governing ground handling is reserved.

Art. 11 Particular Tasks Carried Out by Third Parties

¹ Air Traffic Control Service is assured by the competent authority, in accordance with Federal aviation legislation and the terms and conditions of cooperation agreed upon with the Operator.

² The organisation and operation of the meteorology, customs, border police and sanitary police services are regulated in accordance with the relevant Federal and Cantonal rules.

³ The aviation fuel storage and distribution installations on the airport are the property of a company which assures their operation on the basis of an agreement concluded with the operator.

⁴ The provisions of the convention of 25 April 1956 between Switzerland and France concerning the airport of Geneva-Cointrin and the setting up of juxtaposed national control facilities in Ferney-Voltaire and Geneva-Cointrin set, in particular, the framework for the activities of the French customs and police in the sector of the airport assigned to the French services.

Art. 12 Additional Rules for the Use of the Airport

¹ In accordance with article 23, letter d OSIA and in addition to the rules for the use of the airport by the aircraft mentioned in Article 5 of this regulation, the Operator has the authority to decree and publish additional rules for the use of the airport.

² These rules apply to all the authorities, personnel and users of the airport site. They relate, in particular, to:

a) the airport organisation and authorities;

b) the general conduct of people at the airport:

- the obligation to report an accident or incident;
- the obligation to abide the Operator's instructions, in particular as regards action to control nuisances;
- the observance of the general no smoking rules outside the designated smoking areas;
- the obligation to obtain permission from the Operator for any use of the airport beyond the normal use;

c) access to the airport enclosure:

- conditions of access to the various zones under customs or police control;
- descriptions of the various types of passes giving access to all or part of the enclosure;

d) vehicle movement and parking in the airport enclosure:

- conditions for obtaining the right to drive in the enclosure;
- description of the various types of permits for drivers and vehicles;
- special traffic rules and additional application, in analogy to the road traffic legislation;

e) crisis management:

- procedure in the event of an aircraft accident;
- procedure in the event of an aircraft incident;
- procedure in the event of a bomb alert;
- procedure in the event of hijacking.

³ The Operator shall keep the additional rules on the use of the airport up to date and shall ensure their strict application. It shall communicate them to the Office for information.

Art. 13 Operator's Civil Liability

(Text to be inserted if the OSIA introduces a requirement on the matter).

Chapter III Financing and Concessions

Art. 14 Tariffs, emoluments and other revenues

¹ The Operator shall set and collect the airport tariffs which apply to the installations and equipment used for air traffic, and which are, as a result, monitored by the Office and published in the Swiss aeronautical information publication (AIP-Switzerland).

² The Operator can collect other fees or emoluments and is entitled to any sources of income corresponding to its property, commercial and other services.

³ All tariffs, as well as fees and emoluments collected by the Operator shall be published.

Art. 15 Non-Aeronautical Concessions

No commercial, financial, industrial or craft activity can be carried on at the airport without a concession having been granted by the Operator.

Chapter IV Final Provisions

Art. 16 Infringements and Administrative Measures

Infringements of the present Operating Rules and Regulations, their appendices and the additional rules on the use of the airport shall be liable to administrative measures and criminal sanctions in accordance with the Federal and Cantonal regulations in force.

Art. 17 Cancellation

The Operating Rules and Regulations of the Airport of Geneva-Cointrin dated 20 September 1952 as well as all the associated internal airport regulations are hereby cancelled.

Art. 18 Approval and Entry into Force

¹ The present Operating Rules and Regulations, adopted by the Office under the procedure for granting the airport Federal Concession for the Operation dated 31 May 2001 comes into force on 1 June 2001.

² Any subsequent amendment to the present Operating Rules and Regulations shall be subject to the approval of the Office

Regulation cancelling the Operating Rules and Regulations of the Airport of Geneva-Cointrin

H 3 25.04

Dated 19 November 2003

The COUNCIL OF STATE of the Republic and Canton of Geneva

Art. 1 Cancellation

The Operating Rules and Regulations of the Airport of Geneva-Cointrin dated 20 September 1952 are cancelled.

Art. 2 Entry into Force

The present Operating Rules and Regulations shall come into force on the day following their publication in the *Feuille d'avis officielle*.

Art. 3 Amendment to another Regulation

¹ The regulation on the International Security Police, dated 13 June 2001 (F 1 05.21), is amended as follows:

Art. 5 Paragr. 1 Letter a (new content)

- a) Regulation governing driving and parking on the Airport (Art. 8 Paragr. 2 Letter a, Article 9 Letter a Point 6, Article 12 Letters c and d of the Operating Rules and Regulations of Geneva International Airport dated 6 April 2001);

Certified true copy

The Chancellor of State: Robert Hensler